

6.10 PRACTICE NOTE FOR TRIALS

1. The counsel for each party to a trial shall send a practice note by facsimile transmission in respect of the trial enrolled for hearing.
2. The practice note shall be transmitted to telephone number 011 332 8257 and shall be transmitted not earlier than 15h30 on the day preceding the day on which the trial is enrolled for hearing and not later than 08h30 on the day on which the trial is enrolled for hearing.
3. The practice note shall set out -
 - 3.1 the names of the parties to the trial, the case number and its number on the roll;
 - 3.2 the name of each party's counsel, whom they represent and their cellular and landline numbers;
 - 3.3 the nature of the dispute;
 - 3.4 the relief sought at the trial by the party on whose behalf the counsel completing the practice note appears;
 - 3.5 an estimate of the probable duration of the trial;
 - 3.6 the date on which the pre-trial conference was held;
 - 3.7 the date on which the pre-trial conference minute was registered on the registrar's computer system;
 - 3.8 whether any precedence is sought for the hearing of the trial, and if so, the motivation therefore;
 - 3.9 any issue or consideration that would interfere with the immediate commencement and continuous running of the trial to its conclusion;
 - 3.10 if the trial is one of long duration with an estimated duration of longer than five days but less than sixteen days, a copy of the letter referred to in paragraphs 2, 3 and 4 of the sub-chapter entitled "Hearing Duration" must be referred to and attached to the practice note of the party who delivered the letter.